

# Housing Authority of the City of Eastman Authorization for Direct Debit

This authorizes **Housing Authority of the City of Eastman** (EHA) to submit debit entries (and appropriate debit for rent, security deposits, maintenance charges, late fees or other charges as establish within the Lease Agreement), electronically or by any other commercially accepted method, to my (our) account(s) indicated below and accounts I (we) identify in the future (the "Account"). This authorizes the financial institution holding the Account to post all such entries.

**Note: Enter your Bank's information below:**

Account Type (Check One):     Checking     Savings

\_\_\_\_\_ **Bank Name**

\_\_\_\_\_ **Address**

\_\_\_\_\_ **City**

\_\_\_\_\_ **State**

\_\_\_\_\_ **Zip Code**

\_\_\_\_\_ **Bank Routing # (ABA#)**

\_\_\_\_\_ **Account #**

*Please attach a voided check for account here*

This authorization will be in effect until the Housing Authority of the City of Eastman receives a written 30-Day Notice of Intent to Vacate and/or the Resident has vacated the premises. It is the responsibility of the Resident to give the Housing Authority of the City of Eastman notice to allow a reasonable opportunity for the Authority to act on it.

\_\_\_\_\_ **Tenant's Signature**

\_\_\_\_\_ **Date**

\_\_\_\_\_ **Tenant's Printed Name**

\_\_\_\_\_ **Tenant's SSN**

**IMPORTANT: This document must be signed by Tenant for automatic debit of Rent and other charges and retained on file by the EHA. Tenant must attach a voided check of their account to ensure the verification of account numbers and bank routing numbers.**

