

# HOUSING AUTHORITY OF THE CITY OF EASTMAN

## Vehicle and Parking Policy

Adopted Board Action July 14, 2003

Revised Board Action May 21, 2013

Effective Date September 1, 2013

This Statement of Vehicle and Parking Policy is established for the Housing Authority of the City of Eastman, Georgia on July 14, 2003.

The Purpose of this policy is to establish guidelines for the Eastman Housing Authority (EHA) resident parking lots. The EHA parking lots are operated and managed solely by the EHA. These parking lots are for use by EHA Staff, EHA Contractors or Agents, and EHA residents. Residents who violate EHA's Vehicle and Parking Policy and/or failure to register their vehicle will result in the vehicle being towed and/or lease enforcement.

1. Residents must register their vehicle with the Housing Specialist in the EHA Administrative Office to park in the property's parking lot. To register a vehicle, residents must provide the following:

- A current vehicle registration
- Proof of the state-mandated insurance
- A valid Driver's License

If a resident replaces the registered vehicle with another vehicle, the new vehicle must be registered immediately with the Administrative Office.

2. Registered vehicles must be:
  - Currently licensed and insured
  - Operable
  - Free of oil leaks
  - Without body damage that affects the safety of the vehicle or ingress or egress from the vehicle.
3. The EHA will provide up to two (2) parking spaces for vehicles of each household within the development that you live. Excluding the single family dwelling and small scattered site complexes which one (1) parking space will be provided and based upon the size of the property's parking lot.
4. Residents must register their vehicles before parking in any EHA development parking lot. Residents may park on a first come first park basis. There are no assigned parking spaces.
5. Disabled Parking spaces are reserved for vehicles with a valid and current, state-issued disabled placard or license plate. Only disabled persons with a valid state disabled placard or license plate, may park in a designated disabled parking space.
6. Parking of recreational equipment or vehicles (e.g. boats, motor homes, trailers) on EHA property is prohibited.

7. No repairs or washing of vehicles are permitted on EHA parking lots. Under no circumstances shall a vehicle that constitutes a hazard be left unattended. In such cases, the EHA will issue a Violation Notice and remove the vehicle. Minor routine maintenance, limited to changing a flat tire, changing head lights or tail lights, adding water to a radiator, or replacing wiper blades are allowed.

8. Illegally parked Vehicles. Vehicles are illegally parked if the vehicle is:

- Obstructing access and egress;
- Parked on a sidewalk, parking strip, yard, common area fire lane, alley or street;
- Not registered with the EHA;
- Not properly licensed or insured;
- Parked in a disabled parking bay without a State decal;
- Inoperable, damaged in a manner that effects the safety of the vehicle or ingress or egress from the vehicle;
- A hazard or a nuisance;
- Blocking fire lanes or exits;
- Being used for storage; or
- Abandoned.

Vehicles parked illegally will be issued a Parking Violation Notice. Vehicles that remain illegally parked after the Notice's deadline for removal will be towed at the owner's expense. Vehicles blocking or restricting entries, driveways, fire lanes, alleys or other parked vehicles will be towed immediately.

9. Repeated Violations and failure to comply with EHA's rules and regulations is a violation of the Dwelling Lease and cause for termination of the resident's tenancy.

10. Requests for an accommodation by residents with a disability shall be handled in accordance with the EHA's Reasonable Accommodation Policy.

*As head of household, I have read the Parking Policy. I agree to abide by these provisions and understand that failure to comply with any part of the above, or to take corrective action after notice of such violation, shall be cause for the termination of my lease. By signing this policy, I acknowledge that I have received a copy of this policy.*

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Development

\_\_\_\_\_  
Apartment No.

Signature \_\_\_\_\_

Date \_\_\_\_\_